



KAY NOTARY
& BUSINESS SERVICES LLC
— PROFESSIONAL. CONVENIENT. TRUSTED. —

Pricing Guide

Effective July 15, 2026

CUSTOMER GUIDE • REVISED TRAVEL POLICY

Prepared July 15, 2026 | Salt Lake City, Utah

Professional. Convenient. Trusted.

Travel fee — Utah appointments

Travel is charged at 72.5¢ per business mile for 2026, the official federal business mileage rate. The estimated mileage charge is disclosed and agreed before dispatch. Zone-based Utah travel fees are retired in this revised guide.

Notarial fees, travel and any separately requested non-notarial services appear as separate line items. Final charges depend on the permitted act, distance, timing, document scope and customer-approved services. No legal advice or document selection is provided.

1. Utah notarial services

Service	Price / limit	Notes
In-person acknowledgment	Up to \$10 per signature / act where permitted	Signer must appear and provide satisfactory identification
In-person jurat / verification on oath or affirmation	Up to \$10 per signature / act where permitted	Signer appears and takes the required oath or affirmation
Certified copy / other permitted act	Up to \$10 per act where permitted	Only where Utah law authorizes the notarial act
Remote online notarization	Up to \$25 per signature / act where permitted	Current commission, approved vendor and remote identity requirements apply
Travel to customer	\$0.725 per business mile in 2026	Estimated and agreed before travel; itemized separately

Source: Utah Code §46-1-12 — <https://le.utah.gov/xcode/Title46/Chapter1/46-1-S12.html>

Source: IRS 2026 business standard mileage rate — <https://www.irs.gov/newsroom/irs-sets-2026-business-standard-mileage-rate-at-725-cents-per-mile-up-25-cents>

Before the appointment

We will confirm the location, estimated business miles, estimated travel fee, number and type of requested acts, identification expectations, witness needs and any separately requested support. The signer must decide whether the document is appropriate and complete.

2. Signing-agent services

Package	Starting price	Typical scope
Seller / buyer package	\$125+	Print, appointment, execution workflow, scan-backs and return as contracted
Refinance / HELOC	\$150+	Package review, printing, execution workflow and required return handling
Reverse mortgage / complex package	\$175+	Longer appointment or enhanced package requirements
Commercial / specialty signing	\$200+	Quoted based on package, timing, print volume and return requirements
Additional printing / shipping / wait time	Quoted separately	Approved before charge and shown on invoice

Signing-agent fees compensate for the contracted package workflow and related administrative services; any notarial acts and travel are itemized as required. Final documents and charges must follow the hiring party's instructions and applicable law.

3. Fingerprinting and identity services

Service	Price	Status / note
Ink fingerprint appointment — first card	\$35	Appointment-based capture; customer supplies or confirms required card/form
Additional card in same appointment	\$15 each	Same subject and visit
Mobile travel	\$0.725 per business mile	Estimated and agreed before dispatch
Print-to-card / Live Scan	Coming later	Available only after written authorization, vendor/site readiness and public launch notice

No government affiliation

Kay Notary is an independent service provider. Pricing, service availability or equipment certification does not imply endorsement by Utah BCI, the FBI or another agency.

4. Registered-agent and business services

Service	Price	Important scope
Registered Agent — Essential	\$149 / year	Offered only after Utah operating-readiness confirmation; final service description controls
Registered Agent — Professional	\$249 / year	Enhanced reminders / administration as stated in signed service agreement
Registered Agent — Premium	\$399 / year	Higher-touch administrative support; not legal or tax advice
Printing / scanning / secure transfer	Quoted	Based on pages, color, file handling and delivery
Administrative business support	\$95 starting appointment / quoted project	Form-filling and administrative support only; customer selects documents and decisions
Rush / after-hours support	Quoted in advance	Only where lawful and operationally available

Availability gate

Registered-agent and electronic fingerprinting services are not represented as active until the company publishes written confirmation of readiness. Ask for current availability when scheduling.

5. Billing, cancellation and payment

- A written estimate is provided before dispatch or project start when the scope is known.
- Invoices itemize notarial acts, mileage-based travel and separately requested non-notarial services.
- Payment is generally due at service unless a signed business-account agreement states otherwise.
- Deposits, rush charges, cancellation/no-show charges and refunds are disclosed before they apply.
- A fee is not charged for a notarial act that is refused or cannot lawfully be completed; reasonable disclosed travel or non-notarial work already performed may still be payable where lawful.
- Business-account terms, credit limits and late-payment remedies appear in the signed agreement or invoice terms.

Questions or estimates: info@kaynotary.com | (801) 949-5169 | (313) 666-9420 |
www.kaynotary.com

6. Customer readiness checklist

- Do not sign the document before the appointment unless instructed otherwise for the specific act.
- Bring satisfactory, unexpired identification and any required witnesses.
- Confirm that the document is complete and that you understand it; we cannot select or interpret documents.
- Tell us about hospital, senior-living, accessibility, security-desk or parking requirements before dispatch.
- For remote service, confirm device, audio/video, email and identity-proofing readiness.
- For fingerprints, confirm the requesting agency's card, routing, photo, payment and submission requirements.

Service boundaries

Notaries and administrative staff do not provide legal, tax, immigration, financial or investment advice. We may decline any service when identity, willingness, awareness, document integrity, authority, safety or legal requirements are not satisfied.